


# Wiki Standards & Style Guide

## BookStack User Docs

<https://www.bookstackapp.com/docs/user/content-overview/>

## Basic Do's and Dont's

| Do                                                                                                                                                                                                                                                                                                              | Don't                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Embed links to other wiki pages that exist as supplemental instructions/information which are relevant to your guide, but not specific to it                                                                                                                                                                    | Reiterate instructions or reference material which exists as their own wiki page                                                                                                |
| Paste text <b>without</b> the source formatting ( <code>CTRL</code> + <code>Shift</code> + <code>V</code> ), then apply formatting within the wiki's page editor                                                                                                                                                | Paste text with source formatting ( <code>CTRL</code> + <code>V</code> ). Fonts, text color, and background colors vary depending on each system's and user's personal settings |
| Use AP title case for page titles and headers                                                                                                                                                                                                                                                                   | Use inconsistent or incorrect capitalization in page titles and headers                                                                                                         |
| <p>Call attention to UI elements by either bolding them, or using an inline image of the UI element when writing instructions. For example:</p> <p>1. Click the <b>Save</b> button</p> <p>or</p> <p>1. Click the  button</p> | Use screenshots of an entire page in order to visualize or label UI elements for step by step instructions, unless there is a good reason to.                                   |

## Technical Writing Resources

| Provider | Link(s) |
|----------|---------|
|----------|---------|

|           |                                                                                                                                                                                           |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Google    | <ul style="list-style-type: none"> <li>• <a href="https://developers.google.com/style">https://developers.google.com/style</a></li> </ul>                                                 |
| Microsoft | <ul style="list-style-type: none"> <li>• <a href="https://learn.microsoft.com/en-us/style-guide/welcome/">https://learn.microsoft.com/en-us/style-guide/welcome/</a></li> </ul>           |
| Apple     | <ul style="list-style-type: none"> <li>• <a href="https://support.apple.com/guide/applestyleguide/welcome/web">https://support.apple.com/guide/applestyleguide/welcome/web</a></li> </ul> |

## Recommended Tools

| Provider    | Link(s)                                                                                                                     | Notes                                                      |
|-------------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| ScreenToGif | <ul style="list-style-type: none"> <li>• <a href="https://www.screentogif.com/">https://www.screentogif.com/</a></li> </ul> | Useful for making quick GIFs to demonstrate navigating UIs |

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